

<b>Job Title:</b>	<b>Respiratory Therapist</b>	<b>Department:</b>	Respiratory Therapy
<b>Position Type:</b>	Full Time, Part Time, PRN	<b>Job Category:</b>	Non-exempt
<b>Supervisor Title:</b>	Cardiopulmonary Coordinator	<b>Dress Code Requirements:</b>	Scrubs, closed toe shoes, lab jacket over casual clothes when on call
<b>Created Date:</b>	Sept. 2001, last revised July 2012	<b>Last Updated:</b>	February 2016
<b>Educational Requirements or Preferences:</b>	Graduate from an AMA approved school for Respiratory Care.	<b>Credentials Required or Preferred:</b>	Maintain current ND license as a Certified or Registered Respiratory Therapist. Maintain current BLS and ACLS.
<b>Shift:</b>	Monday through Friday	<b>Hours/Call:</b>	Typically 7:00 a.m. to 5:00 p.m. with rotating weekends, holidays and call hours. Works nights when conducting sleep studies.
<b>Travel Required:</b> (Driver's License Required)	Approximately 5-10% travel to service areas for home care	<b>Equipment Knowledge:</b>	Computer, all basic respiratory and DME equipment
<b>Knowledge/Skills/Abilities/Experience Required or Preferred:</b>			
<p>Must obtain PALS and NRP certifications within first year of employment. Must possess excellent communication skills in order to explain/direct home programs and exercises. Must be able to interact with patients and families in a positive manner. Must be able to work with a high degree of independence and possess the ability to make decisions quickly. Must be able to work in high stress situations and retain concentration. Possess an understanding of cardiopulmonary anatomy and physiology. Be able to prioritize procedures throughout the day and utilize critical thinking when necessary.</p>			
<b>Job Description</b>			
<p>The Respiratory Therapist provides high quality respiratory care to promote the health and recovery of the customers served by Sakakawea Medical Center. Maintains daily contact with inpatients, outpatients, physicians, nursing staff, and department manager. Works to maintain a good working relationship. Provides 24 hour-a-day coverage that is shared with other staff member(s).</p> <p><b>ESSENTIAL FUNCTIONS, ROLES, AND RESPONSIBILITIES</b></p> <ol style="list-style-type: none"> <li>1. Performs both basic and critical respiratory care procedures, cardiac rehab program, and cardiac stress procedures on:       <ol style="list-style-type: none"> <li>a. In-house patients including swing bed residents;</li> <li>b. new admits;</li> <li>c. emergency room patients;</li> <li>d. trauma and code cases;</li> <li>e. outpatients;</li> <li>f. home care patients on oxygen and CPAP/BIPAP.</li> </ol> </li> <li>2. Performs both evaluation and diagnostic testing on in-house patients and outpatients. Communicates with physicians for the best care of the patient according to established protocol. Interprets test results and assists in establishing the best course for the patient's recovery according to established protocol.</li> <li>3. Perform departmental operation functions:       <ol style="list-style-type: none"> <li>a. daily charges;</li> <li>b. calibration controls on necessary equipment;</li> <li>c. stock supplies in designated areas of the facility;</li> <li>d. chart all patient interactions in the chart;</li> <li>e. make frequent rounds to stay current with order changes and requests;</li> </ol> </li> </ol>			

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f. monitor equipment and report all malfunctions. g. on call after normal working hours, shared with all RT department staff.  <b>OTHER DUTIES</b>  1. Conduct Sleep Studies: a. Initial hook-up; b. Diagnostic; c. Therapeutic; d. Patient disconnect; e. Transmitting of information and cleaning of equipment; f. Completion of paperwork.  <b>ADDITIONAL NOTES</b>  This job description does not reflect all duties that may be assigned to this position.			
<b>Other Requirements:</b>	1. CPR certification. 2. TB screen. 3. Must meet the attendance requirements of the position including mandatory meeting attendance. 4. Participates on at least one committee or project per year. 5. Completes annual mandatory training yearly. 6. Completes required Incident Command System for Healthcare/Hospitals training. 7. Must speak and write English clearly. 8. Respects the privacy of all persons and confidential information according to confidentiality policies and HIPAA regulation. 9. Follows the Standard Precautions Policy.		
<b>Physical Capabilities:</b>	Physical Effort: 1. Ability to lift a minimum of 50 pounds. 2. Able to stand at least 50% of the shift.  Mental Effort: 1. Maintain composure during a crisis. 2. Maintain proper communication skills with customers and potential customers under all circumstances. 3. Submit interrupt test data to the physician with complete accuracy. 4. Ability to change focus of concentration as the demand arises a. critical thinking, b. basic care.		
<b>Environmental Factors:</b>	Environment: 1. Desk work. 2. Emergency Room. 3. Patient room. 4. Patient homes. 5. Public settings.  Hazards: 1. Potential risk for needle sticks. 2. Exposure to body fluids during procedures.		

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	3. Chemical exposure while cleaning equipment. 4. Chemical exposure resulting from chemical disasters.		
I, _____, have read the job description required for my position and fully understand the conditions set forth therein. I agree to perform these duties to the best of my ability.			
Employee Signature		Date:	