

Job Title:	Radiology Technologist	Department:	Radiology
Position Type:	Full Time, Part Time, PRN	Job Category:	Non-exempt
Supervisor Title:	Radiology Manager	Dress Code Requirements:	Scrubs with closed toe shoes or lab jacket over business casual clothes, lab jacket over casual clothes for call back
Created Date:	April 2005	Last Updated:	February 2016
Educational Requirements or Preferences:	Must be a high school graduate or equivalent and a graduate from an accredited school of radiologist technology.	Credentials Required or Preferred:	Must be registered by the American Registry of Radiologic Technologists. Must possess current ND license. Must be currently certified in Basic Life Support.
Shift:	Day shift, Monday through Friday	Hours/Call:	Rotate call, holidays, and weekends as necessary.
Travel Required: (Driver's License Required)	None	Equipment Knowledge:	Computer, radiology equipment within scope of degree
Knowledge/Skills/Abilities/Experience Required or Preferred:			
<p>A minimum of one year of experience in an acute care facility and in emergency and trauma preferred. This job affects the welfare of fellow radiology staff members, all patients and visitors moving through the hospital, and associates to include providers, support staff, and mobile personnel. Cross training opportunities available.</p>			
Job Description			
<p>Produces diagnostic quality images while ensuring quality patient care along with efficient patient flow through the department.</p> <p>ESSENTIAL FUNCTIONS, ROLES, AND RESPONSIBILITIES</p> <ol style="list-style-type: none"> 1. Structures department to provide all possible radiology exams and procedures in coordination with patients, providers, and contracted radiology groups. 2. Previews all radiologists reports and notifies: <ol style="list-style-type: none"> a. Ordering provider when preliminary report suggests further exams that are of extreme importance or are in need of mobile services. b. Dictating radiologist when wording in a report raises a question. <p>OTHER DUTIES</p> <ol style="list-style-type: none"> 1. Responsible for arranging patient scheduling and paperwork to allow smooth flow throughout the department in a timely manner. <p>ADDITIONAL NOTES</p> <p>This job description does not reflect all duties that may be assigned to this position.</p>			

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Other Requirements:	<ol style="list-style-type: none"> 1. CPR certification. 2. TB screen. 3. Must meet the attendance requirements of the position including mandatory meeting attendance. 4. Participates on at least one committee or project per year. 5. Completes annual mandatory training yearly. 6. Completes required Incident Command System for Healthcare/Hospitals training. 7. Must speak and write English clearly. 8. Respects the privacy of all persons and confidential information according to confidentiality policies and HIPAA regulation. 9. Follows the Standard Precautions Policy. 		
Physical Capabilities:	Must be able to stand on feet 80% of the day, assist in moving and lifting patients, and working rotating shifts and on call hours.		
Environmental Factors:	Works with radiation producing equipment and chemicals. May be in contact with or exposed to contagious elements. There is potential exposure to body fluids.		
I, _____, have read the job description required for my position and fully understand the conditions set forth therein. I agree to perform these duties to the best of my ability.			
Employee Signature		Date:	